

**Sixty-01 Association of Apartment Owners  
2019 Director Nomination Application**

i. I, (print name) H Halawi hereby submit my name in nomination for a position on the Board of Directors, Sixty-01 Association of Apartment Owners.

List of Unit Numbers owned: 120

Current Residential Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Occupation: Facilities Director

Employer Name & Address: \_\_\_\_\_

Education: Masters Degree

ii. Experience:

Over 25 years working in property and facilities management. I am a member of the Institute of Workplace and Facilities Management (MIWFM), Association for Project Management (MAPM) and the Institute of Leadership and Management (MInstLM)

iii. I believe I would be an asset to our Board of Directors because:

I have been in the property and facilities management field for over 25 years. I have managed large high end developments, been involved in contract negotiations, tendering and awards. I have managed maintenance and projects for residential, commercial and private properties.

iv. How long have you been an Owner at Sixty-01? 1.5 years

What type of unit(s) do you now own?

Townhouse; List units owned: 120

Studio; List units owned: \_\_\_\_\_

One-Bedroom; List units owned: \_\_\_\_\_

Two-Bedroom; List units owned: \_\_\_\_\_

Three-Bedroom; List units owned: \_\_\_\_\_

Have you previously served on Sixty-01's Board of Directors? Yes  No

If yes, please list term(s) of office and office(s) held, including list of years served if any:

As a member of the Sixty-01 Association, what has been the extent of your participation (attendance/ participation/ involvement/ support/ work) in the business of the Association? Meetings/ Board/ Committee/ Annual Meeting: Please specify:

I have attended Board, Committee and the Budget Ratification meetings. I am a keen participant in our community and I am vocal in meetings and will take part actively.

Volunteer Work: Please specify:

I have been a governor at a local junior school in the UK

Social Activities: Please specify:

I enjoy cycling and walking.

- V. Have you ever served as a Board Member of another Homeowners Association? If yes, are you now serving in such a position? Yes, but not current (in the UK)

Date term expires: \_\_\_\_\_

Committee Work:

I was the Estate Manager of a high end luxury development of over 500 units in London and I was part of the Residents Association. ■

For what organizations, institutions or agencies (non-Sixty-01) have you served or are now serving as a Director?

Corporation Name: Connaught Academy Trust (Junior School)

Location: London, UK

Term(s): \_\_\_\_\_

Committee Work: Health and Safety, Capital Projects, Maintenance, Risk

Dates of Service: 2012 - 2017

Social Activities: Please specify:

- VI. In what committee(s) are you interested:

Amenities \_\_\_\_\_

Architectural \_\_\_\_\_

Landscaping \_\_\_\_\_

Budget \_\_\_\_\_

Capital Projects \_\_\_\_\_

Communications \_\_\_\_\_

Elections \_\_\_\_\_

Risk Management \_\_\_\_\_

Rules & Regulations \_\_\_\_\_

Swan Keeper \_\_\_\_\_

Operations \_\_\_\_\_

What Committee(s) would you be willing to chair? Any

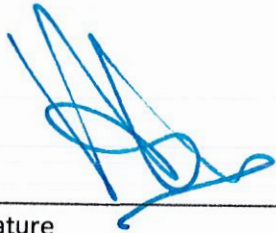
VII. As a Director, what is one attribute you possess that would benefit Sixty-01 and how?  
Selfless

VIII. Discuss your perspective on three issues that you feel our Board should address this coming year:

I would like to see a full condition survey of the property conducted to ascertain the condition of the property and give us information that can help us plan ahead.

I would like to see the results of a good condition survey of the property and then from that, prioritise the work required and come up with a maintenance plan for the short (1-3 yrs), medium (3-5 yrs) and long term (5-10 yrs).

I would like to have a clear strategy for a Capital Projects plan to take account of improvements and developments to the infrastructure. Having this co-ordinated with the maintenance plan, develop a plan for the short, medium and long term for capital projects, ensuring they are synchronized with the maintenance plan to minimise on wastage of resources, money and materials.



27 Feb 19

Signature

Date

Printed Name:

**Instructions:**

- Complete the Nomination Application and Conflict of Interest Statement
- Hand deliver to the Administration Office (or use the mail drop by the front door) or mail to Sixty-01 Association; 6001 140th Ave NE; Redmond, WA 98052
- Applications may also be emailed to [gm@sixty01.com](mailto:gm@sixty01.com) or [board@sixty01.com](mailto:board@sixty01.com).
- Envelopes must be received no later than the stated deadline
- The deadline is February 1, 2019

**2019 Sixty-01 Association of Apartment Owners  
Candidates for Election to Board of Directors Conflict of Interest Statement**

Print Name H Halawi

1

Home Address

City

State

Zip

Phone Number

1. Please list all unit numbers at Sixty-01 which are owned by you or in which you hold a financial interest:

120

2. Please answer the following questions for yourself, spouse and dependents:

a. Are you, your spouse or dependents an officer, director, general partner, limited partner or trustee of any corporation, company, joint venture, or any other entity which has a financial interest in Sixty-01 or which does business with Sixty-01 Association of Apartment Owners?

No

Yes

If yes, list each entity and the position held:

b. Do you, your spouse or dependents have any percentage of ownership in any company, corporation, partnership, joint venture, or other business which does business with Sixty-01 Association of Apartment Owners?

No

Yes

If yes, list each entity and the percentage of each held:

c. Do you, your spouse, or dependents have any financial relationship or any kinship relationship with any past or present Board members, Sixty-01 Association employees, or any suppliers or contractors who do business with Sixty-01 Association of Apartment Owners?

No

Yes

If yes, list the name of the individual or entity and the nature and length of the relationship:

**Certification**

I hereby certify that the information contained in this statement is true and correct to the best of my knowledge

Signature



Date 27 Feb 19