



## RESALE CERTIFICATE REQUEST

**Resale Certificates are ordered through Homewise Docs.**

Visit - [HomewiseDocs.com](http://HomewiseDocs.com) to order a Resale Certificate Package – a disclosure statement for Condominiums required by RCW 64.34.425 (a-s).

### A. Documents included:

- Declaration and Amendments
- Bylaws and Amendments
- House Rules
- Annual Audit – if available
- Financial Statement – Balance Sheet and Income Statement
- Current Operating Budget
- Current Reserve Study – if available
- Resolutions
- Annual Meeting Insurance Declaration Page
- Board Meeting Minutes – up to two years of meeting minutes if available.
- Minutes – two years.
- Misc. Documents – specific to each Association.

### B. Pricing Options:

- Resale Certificate standard (10 calendar day's turnaround) - \$275.00
- Resale Update (Up to 6month after original purchase of resale) - \$137.50
- Rush Options (add to the standard cost of \$275.00)
  - Rush option 1 (1-3 Business day's turn around) – add \$50.00
  - Rush option 2 (24 hour business day turn around) – add \$100.00

### C. Delivery Options

- Email – PDF with Table of Contents (standard delivery – no charge)
- CD – PDF with Table of Contents - mailed - \$20
- Hard Copy
  - 3 day shipping - \$35
  - Overnight - \$45

### D. Payment – paid through Homewise at time of order.

Online Chat at [www.homewisedocs.com](http://www.homewisedocs.com)

Help Desk: 866-925-5004

Email – [support@homewisedocs.com](mailto:support@homewisedocs.com)